



It is Directory time again. As a member of the Greater Kitchener Waterloo Chamber of Commerce, we would like you to have the opportunity to quote on the Chamber's 2007 Members Directory. Print specifications are as follows:

The 2007 Members Directory will be similar to the 2006 Directory. Unless otherwise stated, please use last year's Directory as a model for quoting. Where applicable, please indicate items in your bid that are equivalents. Bids will be **accepted until 5:00 p.m. on Friday, November 17, 2006** and can be addressed to the attention of Dale Bellaire.

Specifications are as follows:

- **4,000 (four thousand) copies to be printed** – please also quote on additional copies in increments of 100 copies.
- **Drilled and coil-bound**
- **Digital Files** to be supplied by Chamber in December, 2006. Please specify your pre-press requirements. File will be created in Quark 5 (PC).
- **Finished size:** 6" x 9"
- **Covers:** Coated card stock, varnished, as per sample  
4/4
- **Tabs:** 4 collated tabs double-sided, plus increments of 1 additional tab  
Coated card stock with mylar tabs  
4/4
- **Guts:** 216 pages, plus increments of 8 pages  
60 lb #2 offset (Windsor or Artica)
- **Colour:** Black throughout guts, plus process colour throughout the Buyer's guide section (approx. 110 pages).
- **Binding:** 1" colour plasti-coil (colour to be specified later)
- **Delivery:** Final proof & Delivery in December, 2006 (please indicate your proofing system & **turnaround time for printing**)  
Delivery will be split between our mailing house and the Chamber office
- **Other:** Bleeds (see 2006 Members Directory for examples)  
Invoicing terms net 30 days on delivery

**Sourcing:** Please note that the majority of this job **MUST** be completed by a member of the Greater Kitchener Waterloo Chamber of Commerce. Subcontracting of parts of this tender to suppliers outside of the Chamber's membership requires prior written authorization by the Chamber.

**For further information, contact:**

General Inquiries: Dale Bellaire, Greater Kitchener Waterloo Chamber of Commerce  
Phone: 749-6047 Email: [dbellaire@greaterkwchamber.com](mailto:dbellaire@greaterkwchamber.com)

Production Inquiries: Ken Schickler, Team Player Publications  
Phone : 579-6583

**Quote RSVP**

**RE: Greater Kitchener Waterloo Chamber of Commerce 2006 Members Directory**

**Yes, I will submit a quote for the Greater Kitchener Waterloo Chamber of Commerce 2007 Members Directory print job by Friday, November 17 at 5:00 p.m.**

**Thanks for the opportunity, but I am NOT submitting a quote this year.**

Company:

Contact:

Phone:

Fax:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Fax to Dale Bellaire  
Greater Kitchener Waterloo Chamber of Commerce  
Fax # 742-4760**